

**REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF NEVILLE  
HELD IN THE VILLAGE OFFICE ON September 8th, 2025**

**PRESENT:** Mayor Nora McLearn, Councillor Jennifer Cote, Councillor Mary Ferris,  
Administrator Sandra Krushelniski, Assistant Administrator Wyatt Courtney

**ABSENT:**

**CALL TO ORDER**

Mayor McLearn called the regular meeting of Council to order at 7:00 p.m.

**ADOPTION OF AGENDA**

**217/25** *Adoption of Agenda*

Ferris: That the Agenda be adopted as presented.

**CARRIED**

**PRESENTATION**

Resident discussed the possibility of receiving an extension on the timeline for the conditions on the purchase of Lots 1-3, Block 3, Plan M278 agreed to in motion 187/23.

Resident also discussed the possibility of purchasing Lot 29, Block 3, Plan M278.

**218/25** *Minutes*

Cote: That the minutes of the regular meeting held on August 5th, 2025 be approved.

**CARRIED**

**CORRESPONDENCE**

*Correspondence*

No correspondence.

**APPROVAL OF FINANCIAL MATTERS**

*Presentation of Village and Fire Department Financials*

Council was advised that, due to a technical issue and the immediately following vacation of the Assistant Administrator, financial records were unable to be produced for August and will be made available for review at the October meeting.

**219/25** *Village and Fire Department Bank Statements*

Ferris: That the Village and Fire Department Bank Statements for the month of August 2025 be acknowledged and filed.

**CARRIED**

**220/25** *List of Accounts for Approval*

Cote: That the expenses contained on the List of Accounts for Approval are approved.

**CARRIED**

**OLD BUSINESS**

*Council Monthly Reports*

No reports.

**221/25** *Administrator Report*

Ferris: That council accepts the verbal Administrator Monthly Report.

**CARRIED**

*Tax Enforcement*

Council was advised on progress of collection of accounts in arrears.

*Bylaw Enforcement*

Council was advised that the Bylaw Enforcement Officer was in the Village August 25<sup>th</sup> to follow up on warning issued in late July.

*Fire Department Report*

No reports.

**222/25** *Lagoon Report*

Cote: That Council approves the Lagoon report.

**CARRIED**

*Heat Houser for Tractor*

Council was advised that I am still waiting on a cost estimate on this.

*Sale of Cultivator/Lawn Sweep/Old Fire Hall Doors*

Council was advised that these items are still listed for sale on the Village website.

*Community Park*

Council was advised that this is in progress.

*Sale of Church*

Council was advised that this is in progress.

**223/25** *Traffic Calming on Railway Ave*

Ferris: That council directs the Assistant Administrator to apply to SGI for the Community Grant Program for the purchase of a Radar Speed Sign for use on Railway Avenue.

**CARRIED**

*Sewer Jetting*

Council was advised that this is in progress.

*Gravel for Warwick St*

Council was advised that gravel was successfully added to the shoulder of Warwick St along the new area of sidewalk. Council and Administration discussed the possibility of adding more gravel to reduce the height difference between the sidewalk and the shoulder of the road.

*Tablet CCBF IIP*

Council was advised that this is in progress.

**NEW BUSINESS**

*Webinars, Meetings, and Training*

Council was apprised of upcoming meetings and webinars.

*Bylaw Enforcement Contract*

Council discussed options of re-engaging the Regional Bylaw Enforcement Officer or contracting the Commissionaires for Bylaw enforcement.

**224/25** *Joining Lots Across Alleyways*

Cote: That Council directs the Assistant Administrator to write to the property owners with properties across alleyways from their main residences and offer to join them for tax purposes.

**CARRIED**

**225/25** *Worker's Compensation 2<sup>nd</sup> Installment of 2025*

Ferris: That Council directs the Assistant Administrator to pay the 2<sup>nd</sup> installment of 2025.

**CARRIED**

**226/25** *Acknowledge Receipt of SAMA Primary Audit - Compliant*

Cote: That Council acknowledges the receipt of the SAMA Primary Audit that shows the Village is compliant.

**CARRIED**

**227/25** *Acknowledge Receipt of SAMA 2025 Assessment Roll Confirmation*

Ferris: That Council acknowledges the receipt of the SAMA Assessment Roll Confirmation.

**CARRIED**

*Administrator Applications*

Council discussed which applicants to interview.

**228/25** *Special Meeting of Council*

Cote: That Council directs the Assistant Administrator to setup a Special Meeting of Council for September 22<sup>nd</sup> at 7:00pm for the purpose of interviewing Administrator applicants.

**CARRIED**

**229/25** *Extension of Timeline for Well Decommissioning*

Cote: That Council agrees to extend the deadline for the decommissioning of the well on Lots 1-3, Block 3, Plan M278 for 12 months.

**CARRIED**

**230/25** *Next Meeting of Council*

Cote: That the next regular Council meeting will be Tuesday, October 14<sup>th</sup> at 7:00 pm.

**CARRIED**

**BY-LAWS**

**231/25** *7-2025 A Bylaw to Establish the Payment of Certain Accounts*

Ferris: That Bylaw 7-2025, being a Bylaw to establish the payment of certain accounts be introduced and read for a first time.

**CARRIED**

**232/25** *7-2025 A Bylaw to Establish the Payment of Certain Accounts*

Cote: That Bylaw 7-2025, being a Bylaw to establish the payment of certain accounts be introduced and read for a second time.

**CARRIED**

**233/25** *7-2025 A Bylaw to Establish the Payment of Certain Accounts*

Ferris: That Bylaw 7-2025, being a Bylaw to establish the payment of certain accounts be given a third reading at this meeting.

**CARRIED UNANIMOUSLY**

**234/25** *7-2025 A Bylaw to Establish the Payment of Certain Accounts*

Cote: That Bylaw 7-2025, being a Bylaw to establish the payment of certain accounts be read a third time and adopted.

**CARRIED**

**APPROVAL OF ADDITIONAL ACCOUNTS**

*No Additional Accounts.*

**ADJOURNMENT:** Mayor McLearn declared the meeting adjourned at 8:00 p.m.

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Mayor

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Administrator