

**REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF NEVILLE
HELD IN THE VILLAGE OFFICE ON November 10th, 2025**

PRESENT: Mayor Nora McLearn, Councillor Jennifer Cote, Councillor Mary Ferris,
Administrator Sandra Krushelniski, Assistant Administrator Wyatt Courtney

ABSENT:

PUBLIC DISCLOSURE STATEMENT

Public disclosure statements were completed.

CALL TO ORDER

Mayor McLearn called the regular meeting of Council to order at 7:15 p.m.

ADOPTION OF AGENDA

268/25 *Adoption of Agenda*

Ferris: That the Agenda be adopted as presented.

CARRIED

PRESENTATION

269/25 *Minutes*

Cote: That the minutes of the regular meeting held on October 14th, 2025 be approved.

CARRIED

CORRESPONDENCE

270/25 *Correspondence*

Ferris: That the following correspondence having been read, be accepted as information and filed:

SWMGC
SWTPC

CARRIED

APPROVAL OF FINANCIAL MATTERS

271/25 *Village Financials*

Cote: That the Village Financials for the month of October 2025 be acknowledged and filed.

CARRIED

272/25 *Village Bank and Credit Card Reconciliations*

Ferris: That the Village bank reconciliations for the month of October 2025 be acknowledged and filed.

CARRIED

273/25 *Fire Department Financials*

Cote: That the Fire Department Financials for the month of October 2025 be acknowledged and

filed.

CARRIED

274/25 *Fire Department Bank Reconciliation*

Ferris: That the Fire Department bank reconciliation for the month of October 2025 be acknowledged and filed.

CARRIED

275/25 *List of Accounts for Approval*

Cote: That the expenses contained on the List of Accounts for Approval are approved.

CARRIED

OLD BUSINESS

Council Monthly Reports

No reports.

276/25 *Administrator Report*

Ferris: That council accepts the verbal Administrator Monthly Report.

CARRIED

Tax Enforcement

Council was advised on progress of collection of accounts in arrears.

Bylaw Enforcement

Council was advised of ongoing Bylaw Enforcement efforts.

277/25 *Fire Department Report*

Cote: That council accepts the verbal Fire Department Monthly Report.

CARRIED

278/25 *Lagoon Report*

Ferris: That Council approves the Lagoon report.

CARRIED

Heat Houser for Tractor

Advised council that Heat Houser has been ordered.

Sale of Cultivator/Lawn Sweep/Old Fire Hall Doors

Council was advised that these items are still listed for sale on the Village website.

Community Park

Council was advised that this is in progress.

Sale of Church

Council was advised that this is in progress.

Traffic Calming on Railway Ave

Council discussed dust control options for Railway Ave

Sewer Jetting

Council was advised that this is in progress.

Tablet CCBF IIP

Council was advised that the IIP has been submitted.

279/25 *Bylaw Enforcement Contract*

Cote: That Council directs the Assistant Administer to contract the Commissionaires on an annual contract affecting January 1st, 2026.

CARRIED

Joining Lots Across Alleyways

Council was advised that one property was missed but has been contacted.

Lease of Lot 29, Block 3, Plan M278

Council was advised that this is still in progress.

Gravel Request - 122 Mowbray St

Council was advised that this has been completed.

NEW BUSINESS

Webinars, Meetings, and Training

Council was apprised of upcoming meetings and webinars.

280/25 *Neville Recreation Board Donation*

Ferris: That Council directs the Assistant Administrator to donate \$1350.00 to the Neville Recreation Board.

CARRIED

281/25 *Acknowledge Transfer of 2nd and 3rd Trimester of Sewer Billing to Capital (\$7360)*

Cote: That Council acknowledges the transfer of the sewer billings.

CARRIED

282/25 *Add Outstanding Utility Bills to Taxes (bylaw 5-2016)*

Ferris: That Council directs the Administrator to transfer all outstanding Utility Bills to the tax roll on December 31, 2025 as per Bylaw 5-2016.

CARRIED

283/25 *Municipal Revenue Sharing Grant*

Cote: The Council of the Village of Neville confirms the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2024 Audited Financial Statement to the Ministry of Government

Relations;

- The municipality does not run a Municipal Waterworks System;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct; and
- All members of council have filed and annually updated their Public Disclosure Statements, as required; and

That we authorize the Administrator to sign the Declaration of Eligibility and submit it to the Ministry of Government Relations.

CARRIED

284/25 *Acknowledge Employment Insurance Rate for 2026 -1.167*

Ferris: That Council acknowledges the 2026 EI rate.

CARRIED

285/25 *Public Notice Open*

McLearn: That as it is 7:55pm Council opens the meeting for the Council Remuneration.

CARRIED

286/25 *Appointments*

Ferris: That Council makes the following appointments for 2025:

Deputy Mayor - Mary Ferris

Appointments to the Development Appeal Board for Lac Pelletier-Council

Snow Removal - Council

Office - Personnel - Council

- Complex - Council

Solicitor – Anderson and Company

Auditor – Dudley & Co., Audit

Sewer/Lagoon - Council

Roadwork – Council

Finance - Council

Pest Control Officer – Pending Acceptance, Bailey Janzen

Assessor - Administrator

Prairie Pioneer Lodge – Don Forness

Ambulance Board – Nora McLearn, Mary Ferris

Fire Board - Council

Neville Rec. Board - Mary Ferris

Board of Revision – Notukeu Brd of Rev

Secretary Board of Revision – Notukeu Brd of Rev

Chinook Regional Library - Administrator

Notukeu Board of Revision AGM - Nora McLearn

Nuisance Grounds - Council

Lac Pelletier Regional Park Rep – Doug Sherman, Nora McLearn

Emergency Contact List – Administrator

Development Appeal Board – Grant Scheirlinck, Murray Spetz and Bob Stennick

Notukeu Brd of Revision – Don Forness, Curtis Wall

Building Inspector – Dan Knutson

Enforce Construction Code on Behalf of Municipality - Dan Knutson

Zoning Bylaw Inspector - Dan Knutson
Local Assistant to Fire Inspector – Fire Chief

CARRIED

Mayor McLearn declared a pecuniary interest and left the meeting at 8:10pm

287/25 *Waste Water Operator*

Ferris: That the Village of Neville agrees to contract Ben McLearn to supervise the Waste Water Collection for 2026 at a rate of \$50 per monthly inspection.

CARRIED

Mayor McLearn returned to the meeting at 8:15pm

288/25 *Public Notice Closed*

McLearn: That as it is 8:15pm Council closes the meeting for the Council Remuneration.

CARRIED

289/25 *Council Remuneration*

Cote: That for the year 2026, Council remuneration be set at \$150 for Mayor and \$90 for Councillors.

CARRIED

290/25 *Regular Council Meetings*

Ferris: That for the year 2026, Regular Meetings of Council be set for the second Thursday of each month at 7pm, to be held in the Neville Municipal Office.

CARRIED

291/25 *Meal Allowance*

Cote: That Members of Council and Administration be reimbursed at a rate of \$60/day for meals while attending meetings and conventions. Further, that this rate be based on: Breakfast - \$10, Lunch - \$20, Supper - \$30.

CARRIED

292/25 *Mileage*

Ferris: That for the year 2026, mileage for necessary travel be set at \$0.60 per kilometer.

CARRIED

293/25 *Location of Polls - Elections in 2026*

Cote: That Polls for the purpose of Municipal Elections, for the Village of Neville held during the year 2026, be held in the Neville Village Office.

CARRIED

294/25 *Remuneration for Deputy Returning Office and Poll Clerks*

Ferris: That remuneration for Deputy Returning Officer and Poll Clerks be set at \$300/election.

CARRIED

295/25 *Contract Administration*

Cote: That the Village of Neville agrees to contract Sandra Krushelniski to act as Administrator

for 2026 at a rate of \$114 per month and \$114 for any special meetings lasting over an hour.

CARRIED

296/25 *Maintenance Contract*

Ferris: That the Village of Neville continues to contract Harvey Linnen for maintenance services for the Village for 2026. Contract for a minimum of 7 hours per month at \$28.00/hour for maintenance as well as \$28.00/hour for mowing and snow removal. If maintenance work is to exceed the 7 hour monthly minimum than approval from Council is required. The maintenance position would include being responsible for snow removal, mowing, and machine and building maintenance. All purchases over \$200.00 will need approval of Council, while all purchases less than \$200.00 can be approved by the Administrator.

CARRIED

297/25 *Maintenance Contractor Appreciation Gift*

Cote: That Council directs the Assistant Administrator to purchase a \$100 gift card for the Village Maintenance Contractor.

CARRIED

298/25 *Christmas Party*

Ferris: That Council directs the Assistant Administrator to make reservations for a Christmas Party December 12th.

CARRIED

BY-LAWS

APPROVAL OF ADDITIONAL ACCOUNTS

No Additional Accounts.

ADJOURNMENT: Mayor McLearn declared the meeting adjourned at 8:40 p.m.

Mayor

Administrator