

**REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF NEVILLE  
HELD IN THE VILLAGE OFFICE ON December 13, 2023**

**PRESENT:** Mayor Nora McLearn, Councillor Jennifer Cote, Councillor Mary Ferris, Clerk Cindy Berry and Administrator Sandra Krushelniski

**ABSENT:**

**CALL TO ORDER:** Mayor McLearn called the regular meeting of Council to order at 7:00 p.m.

**PRESENTATION:** Stacey Belanger requested that the Fire Chief and Deputy Fire Chiefs distribute the year end cheques. Mr. Belanger left the meeting at 7:05 p.m.

**285/23** *Adoption of Agenda*

Ferris: That the Agenda be adopted with additions.

**CARRIED**

**286/23** *Minutes*

Cote: That the minutes of the regular meeting held on November 15, 2023 be approved with corrections.

**CARRIED**

**287/23** *Correspondence*

Ferris: That the following correspondence having been read, be accepted as information and filed:

- Ambulance Statistics for October
- SK Prevention Institute
- CRA Monthly Reporting
- SAMA Assessment Roll Confirmation
- Letter from Marvin Allen re: Cemetery
- RM of Lac Pelletier No. 107– Appointment of Local Assistant
- RM of Lac Pelletier – Appointment of Development Appeal Boards for Neville and RM of Lac Pelletier No. 107
- Saskatchewan Municipal Board – Receipt of Notukeu Board of Revision Refusal to Hear Appeal
- SUMAssure Yearend Message
- Cabri Tender

**288/23** *Reply to Correspondence*

McLearn: That Council directs the Clerk to respond to Mr. Allen’s correspondence firmly stating the Council’s position.

**CARRIED**

**289/23** *Financial Reports*

Cote: That bank reconciliations, cash receipts and cash payments for the month of November 2023 be acknowledged and filed.

**CARRIED**

**290/23** *Payment of Accounts*

Cote: That the following expenses for November 16, 2023 – December 13, 2023 are approved:

#1026131	SaskTel	152.10	---
	Cindy Berry	1179.71	5539

Void Cheque	---	5540
Xerox	127.42	5541
TAXervice	1600.20	5542
Minister of Finance	378.00	5543
Square	1.42	---
Canada Post	156.32	5544
Cindy Berry	1163.50	5545
Revenue Canada	1345.38	5546
Ben McLearn	50.00	5547
Harvey Linnen	175.00	5548
Square	1.42	---
Nora McLearn	150.00	5549
Mary Ferris	90.00	5550
Jennifer Cote	90.00	5551
Sandra Krushelniski	111.00	5552
SaskPower	339.58	---
SaskPower	156.75	---
SaskEnergy	234.30	---
SUMA	343.13	5553
MEPP	681.76	5554
SK Finance School Tax	231.16	5555
John Deere	151.38	5556
Staples	169.43	5557
TAXervice	341.70	5558
Triways	1614.15	5559
Transfer to Capital	4050.00	---
Transfer to Capital	87.42	---
#8023 195		
Mary Ferris	252.52	973
SaskPower	71.11	---
SaskEnergy	104.07	---

**CARRIED****OLD BUSINESS***Council Monthly Reports*

No Reports.

*Neville Tax Enforcement*

Council was updated on Tax Enforcement.

**291/23** *Fire Department Report*

McLearn: That Council approves the Fire Report as presented.

**CARRIED***Lagoon Report*

No Report

*Banking*

Council was updated on the new Business Banking accounts and the ability to receive e-transfers.

**292/23** *Invoice for Development Appeal Hearing*

Cote: That Council approves the invoice of \$762.00 to the R.M. of Lac Pelletier No. 107 for the out of pocket costs of the Development Appeal Hearing.

**CARRIED**

**293/23** *Move in Camera*

Ferris: That Council moves in camera at 7:35 pm.

**CARRIED**

**294/23** *Move out of In Camera*

Cote: That Council moves out of in camera at 8:15 pm.

**CARRIED**

**295/23** *New Administration Hire*

McLearn: That Council provides the successful candidate with the following offer: Part-time Assistant Administrator starting February 1, 2024, with the expectation she will be certified and able to become the Administrator for the Village of Neville in 2 to 3 years.

Council is prepared to offer the following:

- a starting wage of \$23.00 per hour with an increase of \$1.25 per hour for every course successfully completed.

- Council agrees to reimburse, upon successful completion, 25% of the first course, 50% of the second and third courses, and 75% of the fourth and fifth courses.

She will be enrolled in the Municipal Employee Pension Plan immediately. There will be a probationary period of 13 weeks and after this 13 week period she will be enrolled in the SUMA benefit plan.

**CARRIED**

**296/23** *Sale of Old Post Office*

Ferris: Council directs the Clerk to request an offer on the old post office. Apologize for any confusion.

**CARRIED**

**NEW BUSINESS**

**297/23** *Webinars*

Cote: Council directs the Clerk to register for the SUMA Virtual Sector Meeting on January 16, 2024 from 9 am to 3:45 pm, at a cost of \$40.00

**CARRIED**

**298/23** *Move in Camera*

Ferris: That Council moves in camera at 8:35 pm.

**CARRIED**

**299/23** *Move out of In Camera*

Cote: That Council moves out of in camera at 8:39 pm.

**CARRIED**

**300/23** *Wage Negotiations*

Cote: That Council approves the following wage increases as of January 1, 2024: Administrator \$1.00 per hour.

**CARRIED**

**301/23** *Federation of Canadian Municipalities*

Ferris: That Council directs the Clerk to renew membership with the FCM for 2024 at a cost of \$114.70.

**CARRIED**

**302/23** *Gift Card for Maintenance Contractor*

Cote: That Council directs the Clerk to purchase a \$50.00 gift card at Canadian Tire for the maintenance contractor.

**CARRIED**

**303/23** *Fire Fighter Year End Cheques*

Ferris: That Council approves the Fire Chief and Deputy Fire Chiefs distributing the year end fire cheques.

**CARRIED**

**304/23** *January 2024 Calendar*

Ferris: That Council approves the Office Calendar for January 2024, including the year-end being January 4, 2024.

**BY-LAWS:**

The Business Bylaw and Cemetery Bylaw will be discussed at the January meeting.  
The Committee Bylaw was presented for review.

**305/23** *Next Meeting*

Ferris: That the next regular Council Meeting will be Wednesday January 17, 2024 at 7 p.m.

**CARRIED**

**ADJOURNMENT:** Mayor McLearn declared the meeting adjourned at 9:05 p.m.

---

Mayor

---

Clerk