

**REGULAR MEETING OF THE COUNCIL OF THE VILLAGE OF NEVILLE
HELD IN THE VILLAGE OFFICE ON July 21st, 2025**

PRESENT: Mayor Nora McLearn, Councillor Jennifer Cote, Councillor Mary Ferris,
Administrator Sandra Krushelniski, Assistant Administrator Wyatt Courtney

ABSENT:

CALL TO ORDER

Mayor McLearn called the regular meeting of Council to order at 7:02 p.m.

ADOPTION OF AGENDA

168/25 *Adoption of Agenda*

Ferris: That the Agenda be adopted as presented.

CARRIED

PRESENTATION

BUSINESS ARISING FROM MINUTES

169/25 *Minutes*

Cote: That the minutes of the regular meeting held on April 7th, 2025 be approved.

CARRIED

170/25 *Minutes*

Ferris: That the minutes of the regular meeting held on June 9th, 2025 be approved.

CARRIED

CORRESPONDENCE

171/25 *Correspondence*

Cote: That the following correspondence having been read, be accepted as information and filed:

CPAA

SaskPower

Ponteix Ambulance Board

CARRIED

APPROVAL OF FINANCIAL MATTERS

172/25 *Statement of Village Financial Activity*

Ferris: That the Village Statement of Financial Activity for the month of June 2025 be acknowledged and filed.

CARRIED

173/25 *Village Bank and Credit Card Reconciliations*

Cote: That the Village bank reconciliations for the month of June 2025 be acknowledged and filed.

CARRIED

174/25 *Statement of Fire Department Financial Activity*

Ferris: That the Fire Department Statement of Financial Activity for the month of June 2025 be acknowledged and filed.

CARRIED

175/25 *Fire Department Bank Reconciliation*

Cote: That the Fire Department bank reconciliation for the month of June 2025 be acknowledged and filed.

CARRIED

176/25 *List of Accounts for Approval*

Ferris: That the expenses contained on the List of Accounts for Approval are approved.

CARRIED

Administrator Krushelniski joined the meeting at 7:32pm.

OLD BUSINESS

Council Monthly Reports

No reports.

177/25 *Administrator Report*

Cote: That council accepts the verbal Administrator Monthly Report.

CARRIED

178/25 *Tax Enforcement*

Cote: Council directs the Assistant Administrator to contact Taxervice to have them apply to the Provincial Mediation Board for consent to take title.

CARRIED

Bylaw Enforcement

Advised Council that Bylaw Enforcement Officer was in town June 8th. Advised Bylaw Enforcement Officer will be in again in the last week of July.

179/24 *Fire Department Report*

Ferris: That Council approves the Fire Report as presented.

CARRIED

180/25 *Lagoon Report*

Cote: That Council approves the Lagoon report for July 2025.

CARRIED

Speed Limit Signs

Council was advised that these have been deployed.

Heat Houser for Tractor

Council was advised that I am still waiting on a cost estimate on this.

Sale of Cultivator/Lawn Sweep

Council was advised that this is still listed for sale and no offers have been received.

Cemetery Visit

Council was advised that the family of cemetery plot with the safety issue has given permission for the Village to make necessary arrangements to correct the issue.

Old Fire Hall Garage Doors Tender

Council was advised that no tenders were received.

181/25 *Cultivator/Lawn Sweep/Old Fire Hall Garage Doors*

Ferris: That Council directs the Assistant Administrator to advertise the Cultivator, Lawn Sweep, and old Fire Hall garage doors in the Vanguard Village Voice, on the municipal website, and locally.

CARRIED

182/25 *Inquiry Regarding Purchase of Lots 21 and 22, Block 3*

Cote: That Council directs the Assistant Administrator to inform the potential purchaser that Council has decided to retain the property for Village use.

CARRIED

183/25 *Community Park*

Ferris: That Council directs the Assistant Administrator to begin making arrangements for the creation of a community park at the location of Lots 21 and 22, Block 3, including investigating the possibility of receiving grant funding for the project.

CARRIED

184/25 *Sale of Church*

Cote: That Council directs the Assistant Administrator to make arrangements to list the Church property for sale at a price of \$30,000.

CARRIED

Sidewalk Repair

Council was advised that work was completed on June 16th and June 17th. Council discussed the need to raise the level of the parking area with gravel.

Traffic Calming on Railway Ave

Council was advised that the Assistant Administrator has begun the process of applying for a Radar Speed Sign to be placed along Railway Ave.

Sewer Jetting

Council was advised that CD Plumbing does not have the ability to video lines currently. Other options will have to be investigated.

185/25 *Gravel for Prairie Ave between Warwick St and Mowbray St*

Cote: That Council directs the Assistant Administrator to order two tandem loads of gravel.

CARRIED

186/25 *Waste/Recycle Cart Policy*

Cote: Cote: That Council directs the Assistant Administrator to change the first sentence of paragraph 1 of the Recycling and Waste Cart Policy from, "All properties with an improvement will be issued a recycling and a waste cart." to "All properties with an improvement will be issued a recycling and a waste cart unless the property is used exclusively for cold storage."

CARRIED

NEW BUSINESS

Webinars, Meetings, and Training

Council was apprised of upcoming meetings and webinars.

187/25 *Maintenance Contract Review*

Cote: That Council directs the Assistant Administrator to pay out 50 of the Maintenance Contractor's hours worked over the regular 7 per month.

CARRIED

188/25 *Acknowledge Receipt of Revenue Sharing Grant (\$27,966)*

Ferris: That Council acknowledges the receipt of the 2025 Provincial Revenue Sharing Grant.

CARRIED

189/25 *SaskPower Lease Request*

Cote: That Council accepts the contract presented by SaskPower to lease a portion of the Old Ball Fields.

CARRIED

190/25 *CCBF: Council Tablets*

McLearn: That Council directs the Assistant Administrator to submit an IIP for the purchase of tablets for Council.

CARRIED

191/25 *Acknowledge Transfer of CCBF Funds for Sidewalk Paving (\$7,314)*

Ferris: That Council acknowledges the transfer of CCBF funds from the Capital Account to the Operational account equal to the cost of the sidewalk paving on Warwick St less GST.

CARRIED

192/25 *Acknowledge transfer of CCBF Funds for the last Installment of Munisoft purchase (\$9,175.89)*

Cote: That Council acknowledges the transfer of CCBF funds from the Capital Account to the Operational account equal to the cost of the last installment to Munisoft for the purchase of Munisoft Software less GST.

CARRIED

193/25 *Haying Old Ball Fields*

Ferris: That Council approves the ratepayers request to hay the Old Ball Fields annually. This agreement will automatically renew each year for a one year period unless notice is given by either party by March 1st of each year.

CARRIED

194/25 *Assistant Administrator Holidays*

Cote: That Council approves the Assistant Administrator's request to take holidays from August 31st to Sept 2nd and from September 28th to Sept 30th.

CARRIED

195/25 *August Council Meeting*

Cote: That the August Council meeting will be August 5th, 2025 at 7pm.

CARRIED

196/25 *July Council Meeting*

Ferris: That the July Council meeting will be July 21st, 2025 at 7pm.

CARRIED

197/25 *Resignation of Assistant Administrator*

Ferris: That Council acknowledges the resignation of the Assistant Administrator effective December 31st, 2025.

CARRIED

198/25 *Advertising of Assistant Administration Position*

Cote: That Council directs the Assistant Administrator to advertise for a replacement with a deadline to apply of Sept 2nd at 4pm.

CARRIED

BY-LAWS

APPROVAL OF ADDITIONAL ACCOUNTS

No Additional Accounts.

ADJOURNMENT: Mayor McLearn declared the meeting adjourned at 8:50 p.m.

Mayor

Administrator